

THE VINTAGE MOTORCYCLE CLUB OF VICTORIA INCORPORATED

Reg. A0006534S

CLUB BY-LAWS

Revision draft
For comment
18/7/2013



THE VINTAGE MOTORCYCLE CLUB OF VICTORIA INCORPORATED CLUB BY-LAWS

(With revisions draft 18/7/2013)

1 EQUAL OPPORTUNITY

- 1.1 The Club is an equal opportunity organization and any reference in the rules, or these by-laws to the male gender implies a reference to the female gender and vice versa.

2 MEMBERSHIP

- 2.1 Membership shall consist of:

Family membership (2 adults and 4 children under 18 years)

Adult membership

Honorary life membership

Honorary membership

2.2 HONORARY LIFE MEMBERSHIP

Any member who has given outstanding service to the club may be elected an Honorary Life Member upon recommendation of the committee at any General Meeting of the Club by a two thirds majority vote of members present and entitled to vote. An Honorary Life Member shall be entitled to all the privileges of an ordinary member without payment of any further Annual Subscriptions.

2.3 HONORARY MEMBERSHIP

The Committee may admit any person to Honorary Membership of the Club for a period not exceeding three months, during which time that person shall enjoy the hospitality of the Club, but shall not have voting rights.

3 ANNUAL GENERAL MEETING AND ANNUAL SUBSCRIPTION

- 3.1 The Annual General Meeting shall be held within three months from the 30th June each year.
- 3.1.1 The annual subscription shall be determined by the Committee and ratified at the Annual General Meeting, or at a General Meeting, by a simple majority vote of those present and entitled to vote. Annual Subscriptions are due on July 1st in each year and are payable in advance.
- 3.2 A member whose subscription is unpaid by 31st July shall cease to be a member but may regain full membership by payment of the subscription fee prior to 31st October of the current year.
- 3.3 Renewal of membership after 31st October will require payment of a joining fee, together with an annual subscription.
- 3.4 Persons applying for membership between 1st March and 30th June shall pay a pro-rata membership fee.
- ## **4 COMMITTEE OF MANAGEMENT**
- 4.1 The Committee shall consist of The Officers of the Association plus:
A minimum of four ordinary members.
- 4.2 The Committee may appoint and dismiss members to assist in planning, organizing and running of Club events. The appointees shall be deemed to be acting with the authority of the Committee during the term of the appointment.

4.3 The Committee shall appoint members to the following positions:

Editor,
Librarian,
Property Steward,
Publicity Officer,
Spare parts manager,
Judges for restoration awards.

4.4 With the exception of Editor, any of the appointees listed in 4.3 may be members of the Committee.

5 EDITOR

5.1 The Editor

- shall produce a newsletter called "Exhaust Notes", to be distributed to all members. The content of "Exhaust Notes" is to be of interest to Club members and in keeping with the spirit of the club.
- shall not be subject to editorial control by any club member.
- may not be a member of the Committee.
- is encouraged to attend Committee meetings, participate in discussions, but shall not be entitled to vote in Committee.

6 LIBRARIAN

6.1 The Librarian shall

- be responsible for the safe keeping of books, technical literature, photographs, films, historical records etc, normally held in the Club Library.
- purchase such items as above with club funds in accordance with Committee instructions.
- endeavor to make the library available to members on Club meeting nights.
- maintain an up to date catalogue of all items held in the Library.
- maintain a loan register of items borrowed from the Library containing sufficient information to ensure their return in due time.

7 PROPERTY STEWARD

7.1 The property steward shall

- be responsible for the security and upkeep of Club equipment.
- maintain a register of Club property and detail its whereabouts.

8 PUBLICITY OFFICER

8.1 The Publicity officer shall be responsible for the promotion and publicizing of Club activities via the media, inter-club associations and other relevant means, in accordance with direction from the Committee.

9 SPARE PARTS MANAGER

9.1 The spare parts manager shall-

- be responsible for the purchase, stocking and sale to members of items not readily available in the trade, to assist in restoration of member's machines.
- maintain an up-to-date stock list.
- issue a receipt for all monies received, pay all such monies received to the Treasurer at the close of the monthly meeting night and obtain a receipt for same.

10 DATING AND AUTHENTICATION OF MOTORCYCLES

- 10.1 A sub-committee will be appointed to be responsible for the dating and authentication of motorcycles, and will issue a detailed report, if appropriate, to the owner of the machine and the Committee.
- 10.2 A motorcycle will be dated by the sub-committee according to its model year and using the engine and / or frame number as the major reference.
- 10.3 Motorcycles made specifically for military use during WW2 will be dated as 1942 models, except where an earlier date can be proven.
- 10.4 A motorcycle constructed of parts from different eras or models from one or more manufacturers and / or especially made parts will not be dated.

11 RESTORATION AWARDS

- 11.1 The Club will make awards available at an Annual Rally for the restoration of Club-Eligible motorcycles.
- 11.2 Prior to the judging of a motorcycle, it must have been dated and authenticated.
- 11.3 Restoration awards will be categorized in descending order of merit as:
 - Gold
 - Silver
 - Bronze
- 11.4 The appointed judge(s) will make their decision for an award based on the report from the dating and authentication sub-committee, and their own analysis regarding the restoration standard and mechanical condition, and will record their assessment on a points loss scale.
- 11.5 The results of award judging will be announced by the Committee.
- 11.6 The points loss analysis will be made available to the owner/rider of the motorcycle.
- 11.7 The motorcycle to be judged must be ridden on the day of the judging and would normally be expected to complete the day's run.

12 ROADWORTHINESS OF VEHICLES

- 12.1 The roadworthiness of any vehicle is the responsibility of the rider/driver.
- 12.2 Any vehicle participating in a Club event may be subject to inspection by Committee members or other qualified person, and if deemed un-roadworthy may be excluded from the said event.

13 CLUB EVENTS

- 13.1 Members shall conduct themselves with due decorum at all Club events.
- 13.2 The Club reserves the right to require entrants to submit an official entry form containing an indemnity disclaimer as deemed appropriate.
- 13.3 The Club reserves the right to demand from entrant's proof that the participating motorcycle is either registered or under a Club permit.

14 RALLY PROTOCOL

- 14.1 Members shall obey all traffic laws while participating in Club events.
- 14.2 Club members shall leave adequate clearance between moving vehicles to ensure the safest possible flow of traffic at all times.
- 14.3 Club members shall follow all Federation guidelines that are recommended from time to time.

15 CLUB PERMIT SCHEME

- 15.1 To be eligible for a Club Permit:
 - The motorcycle/vehicle must be approved by the committee, and
 - The owner and /or rider of the motorcycle must be a financial Club member.
- 15.3 The Club Permit Log Book duly dated and signed must be carried with the motorcycle/vehicle during the outing.

16 USE OF CLUB PROPERTY

- 16.1 The borrower of any item of Club property (including Library material) shall accept full responsibility for the care of the item from the time the loan book is signed until the item is returned to the Club custodian.
- 16.2 In the event of loss or damage to an item while on loan, the borrower shall replace that item with a similar one, or pay to the Club the cost of replacing or repairing the item.

17 FINANCIAL REPORT

- 17.1 The Committee shall appoint annually a competent person who once a year, and at other times as requested, shall take the Club's financial records, balance sheets and vouchers, and prepare a report.
- 17.2 The report shall be presented to the Committee.
- 17.3 The report shall accompany the presentation of the annual balance sheet.

18 PATRON

- 18.1 The position of Patron is the highest honor the Club may offer.
- 18.2 The appointment of Patron shall be recommended by the committee and ratified at a General Meeting by a two thirds majority of those present and entitled to vote.

19 AMENDMENTS TO BY-LAWS

- 19.1 These By-Laws may be amended at a General Meeting or Annual General Meeting, by a simple majority of those present and eligible to vote.